

# CALL FOR NOMINATIONS - Secretary, Anne Harrison Award

## About the Anne Harrison Award (AHA)

This Award was established to commemorate the work of Anne Harrison, and to encourage others to make their own contribution to the development of health librarianship.

This Award offers the sum of \$3000, via the Fund Trustees, for:

- A research project which will increase the understanding of health librarianship in Australia;
- Exploring the potential for the further development of health librarianship in Australia;
- Assistance towards enrichment of knowledge and skills of Australian health sciences librarians, including funding to help meet expenses of an approved course of study or study tour, or to help meet expenses arising from a publication in the field of Australian health librarianship.

Additional information about the AHA can be found at  
<http://www.alia.org.au/awards/merit/anne.harrison/>.

The Award is managed by 3 administrators, one of whom holds the position of Secretary. Nominations are sought for the position of Secretary from 2010-2012. Nominees are not required to be ALIA members.

## Duties of the Anne Harrison Award Secretary

- Being first point of contact for all AHA queries/correspondence
- Receiving applications
- Forwarding applications to other administrators
- Providing nominees with a time frame for reply
- Compiling responses from other administrators
- Notifying unsuccessful applicants
- Organising the Acceptance of Award Form, including a timetable of dates for when progress reports are due
- Updating the AHA website
- Organising the Award Certificate, including organising the ALIA symbol, lettering of recipient/s name/s, signatures

## Duties Split between the Administrators

- Contacting Fund Trustee for cheque in time to award to successful applicant
- Speaking to referees about applicant/s
- Replying to Secretary re comments on applications
- Organising advertising needs for InCite, state and national newsletters and discussion lists (health, specials, state, Health Libraries Inc, library schools)
- Preparing the agenda for AHA at HLA meetings
- Ensuring Fund Trustees receive financial reports
- Identifying research opportunities/grants

## **CALL FOR NOMINATIONS - Secretary, Anne Harrison Award**

I wish to nominate for the position of Secretary of the Anne Harrison Award

<b>Name</b>	
<b>Professional Position</b>	
<b>Organisation</b>	
<b>Address</b>	
<b>Phone number/s</b>	
<b>Email address</b>	

***Enquires and nominations should be forward to:***

*Veronica Delafosse  
Health Sciences Library  
Caulfield Hospital  
260 Kooyong Road  
Caulfield  
Victoria 3162*

*Ph. 03 90766832 (Mon/Tue/Thu)  
Email. [V.Delafosse@cqmc.org.au](mailto:V.Delafosse@cqmc.org.au)*

***By COB 20<sup>th</sup> November 2009***