

Questionnaire for Public Libraries

To be completed by the Librarian with responsibility for acquisitions or the Library Officer if your library does not have a Librarian.

1. In which state or territory is your library? Please mark one option.

- | | | | |
|-----|--------------------------|-----|--------------------------|
| ACT | <input type="checkbox"/> | SA | <input type="checkbox"/> |
| NSW | <input type="checkbox"/> | TAS | <input type="checkbox"/> |
| NT | <input type="checkbox"/> | VIC | <input type="checkbox"/> |
| QLD | <input type="checkbox"/> | WA | <input type="checkbox"/> |

2. How would you describe the location of your library? Please mark one option.

- | | | | |
|---------------|--------------------------|---------------------|--------------------------|
| Metropolitan | <input type="checkbox"/> | Rural | <input type="checkbox"/> |
| Regional city | <input type="checkbox"/> | Other, please state | <input type="checkbox"/> |

3. What is your position title?

4. Is your library a part of a system at the local authority level?

- | | | |
|-----|--------------------------|----------------------------------|
| Yes | <input type="checkbox"/> | Please continue from question 4a |
| No | <input type="checkbox"/> | Please continue from question 5 |

4a. If yes, does your branch have autonomy in your acquisition decisions?

- | | |
|-----|--------------------------|
| Yes | <input type="checkbox"/> |
| No | <input type="checkbox"/> |

5. Does your library have a centralised acquisitions purchasing, cataloguing and processing system for some or all of your acquisitions?

- | | |
|--------------------------------|--------------------------|
| Yes, at local authority level | <input type="checkbox"/> |
| Yes, at state government level | <input type="checkbox"/> |
| No | <input type="checkbox"/> |

6. Does your library have a YA (young adult) section where materials for teenagers are shelved?

- | | |
|-----|--------------------------|
| Yes | <input type="checkbox"/> |
| No | <input type="checkbox"/> |

7. Does your library make a special effort to acquire graphic novels?

Yes Please continue from question 10

No Please continue from question 8

8. Have you considered acquiring graphic novels?

Yes, but decided not to

No

9. If you have decided not to, or are likely to decide this, what were your reasons?

You have completed the questionnaire. Thank you for your time.

10. Are your graphic novels aimed at a particular age group? Please mark as many as necessary.

Adult

Young adult (teenagers)

Children

Other, please specify

11. What sources do you use for selecting graphic novels? Please mark as many as necessary.

Print reviews

Online reviews

Recommendations from library users

Recommendations from library staff

Recommendations from point of purchase

Other, please specify

12. How do you acquire your graphic novels? Please mark as many as necessary.

- Local comic shop
- Local book shop
- Comics vendor
- Library vendor
- Online store
- Donations
- Other, please specify

13. How are your graphic novels budgeted for?

eg. Are they included in budget line for fiction, junior, a separate category, etc.

14. Do you have criteria for selecting graphic novels? If yes, please explain. If graphic novels are included in your collection development policy, please attach a copy of the relevant section.

15. How are your graphic novels shelved? Please mark as many as necessary.

- All graphic novels shelved at DDC 741.5...
- All graphic novels interfiled in fiction
- Fiction graphic novels interfiled in fiction
- Non-fiction graphic novels interfiled in non-fiction
- One separate section for all graphic novels
- Separate sections for different age groups
- Other, please specify

If your graphic novels are interfiled with other materials, please continue from question 18

16. If your graphic novels are shelved separately from other collections, how is this designated on the item?

- Coloured sticker
- Graphic novel "genre" label from library supplier
- Graphic novel "genre" label produced in-house

Other, please specify

17. How are your graphic novels ordered on the shelf? Please mark as many as necessary.

By author's surname

By series title

DDC notation for non-fiction

No order

Other, please specify

18. Are any or all of your graphic novels denoted by a subject heading on the catalogue?

Yes Please continue from question 18a

No Please continue from question 19

18a. What heading(s) & MARC tag(s) are used? Please mark as many as necessary.

Subject Heading	<input type="checkbox"/>	MARC tag
Graphic novels	<input type="checkbox"/>	_____
Comic books	<input type="checkbox"/>	_____
Comic books, strips, etc.	<input type="checkbox"/>	_____
Manga	<input type="checkbox"/>	_____
Other, please specify		_____

19. Are graphic novels given a format code on your catalogue system?

Yes Please continue from question 19a

No Please continue from question 20

19a. If yes, what code(s) is used?

20. Do you collect statistics on the circulation of your graphic novels?

Yes Please continue from question 21

No Please continue from question 23

21. How do you collect statistics? Please mark as many as necessary.

Number of issues per item

Circulation per shelf

Collection turnover statistics

Other, please specify

22. Do you collect statistics periodically?

No

Monthly

Quarterly

Annually

Other time period, please specify

23. If you promote your graphic novel collection, how do you do this?

Signs / Posters in the library

Displays in the library

Flyers / Bookmarks / Booklists

Library web site

Library newsletter

Press releases

Notices / Letters sent to local schools

One-off events

Regular events

Other, please specify

24. Please describe one successful graphic novel promotion held at your library.

You have completed the questionnaire. Thank you for your time.